



## Agenda

### Lead Partner and Communication Managers Seminar

#### 18<sup>th</sup> March - Welcome reception

**Date:** Tuesday March 18th, 2025

**Time:** 19:00 – 21:00

**Venue:** University College Cork - Aula Maxima Hall located [here](#)

The University's President and leadership group welcomes Interreg NPA participants! Enjoy a lively evening in Cork with music.

**Dress code:** Business casual

#### 19<sup>th</sup> March - Lead Partner and Communication Managers Seminar

**Date:** Wednesday March 19th, 2025

**Time:** 08.30 – 17:00

**Venue:** UCC Cork Centre for Architectural Education (CCAЕ) located [here](#)

Agenda on the following page.



## AGENDA

08:30 - 08:45

**Registration**

09:00 - 09:15

**Welcome and introduction**

09:15 – 10:00

**Parallel sessions**

- I. Reporting and promoting outputs and results  
For project managers and communication managers  
of already running projects.
- II. 5th call Lead partner Induction
  - Project start-up, Lead Partners role
  - Setting up controllers
  - Understanding State Aid
  - Information and publicity requirements

10:00 - 11:00

**Treasure Hunt and refreshment break**

11:00 – 12:30

**Parallel sessions**

- I. Synergies and opportunities for project visibility. For  
project managers and communication managers of  
all approved projects.
  - Exchange of practice
  - Synergies with other programmes and projects
  - EU events, awards and competitions
- II. 5th call Lead partner Induction
  - Eligibility rules of expenditures and audit trail
  - Project implementation and reporting
  - Getting started in JEMS

12:30 - 13:30

*Lunch*

13:30 - 14:00

**Horizontal principles reporting and Youth involvement**

14:00 – 15:00

**Mission Reporting: Engaging Communities and  
Stakeholders through Living Labs**

Dr Jason Shaughnessy (Interim Director CCAE UCC), Dr Martin Galvin (Head of Research Culture, Engagement and Impact UCC), Ciara O'Halloran (Living Lab Specialist UCC) and Jedda Desmond (Living Lab Specialist UCC)

**Northern Periphery and Arctic**

15:00 - 15:30	Refreshment break
15:30 – 15:55	<b>Preparing Interreg NPA 25<sup>th</sup> anniversary event together</b> <ul style="list-style-type: none"><li>• Information about the conference</li><li>• Opportunities for projects during conference</li></ul>
15:55 – 16:00	<b>Closure and announcements</b>
16:00 – 17:00	Q&A sessions with Desk Officers, RCPs, Managing Authority and Helpdesk for Communication and Jems.